2010
ARCTIC WINTER GAMES

GUIDELINES FOR
HOSTING, CONDUCTING & PARTICIPATING
AT TRIALS

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This document is a guide for those Sport Governing Bodies (SGBs) conducting 2010 Arctic Winter Games Trials, and for those Yukon communities who may consider hosting these trials.

DEFINITIONS OF TERMS

Arctic Winter Games: (AWG)	is a northern sporting and cultural event held every even numbered year (2010, 2012, etc.)
Arctic Winter Games International Committee (AWGIC)	supervises the overall development and implementation of the AWG through leadership, partnership, policy and promotion with Governments, host communities, participants and sponsors.
Yukon Territorial Government – Sport & Recreation Unit (Community Services)	the unit within the Yukon Government responsible for providing guidance and support to sport and recreation programs receiving government funding.
Sport Yukon:	is the federation of Sport Governing Bodies whose mission is to promote and assist sport development in the Yukon.
Games Committee:	is a committee established by Sport Yukon to implement policies and procedures applicable to Yukon participation at all Major Games.
Sport Governing Body: (SGB)	is an association responsible for, and having jurisdiction over, a specific sport in the Yukon.
Affiliates:	are all groups organizing independent sport programs in their community as a member of a SGB.

HISTORY

In 1967, the Arctic Winter Games emerged from an idea of Yukon Commissioner James Smith and Northwest Territories Commissioner Stewart Hodgson after having watched their athletes struggle against southern counterparts at the Canada Winter Games. Smith and Hodgson enticed Alaska Governor, Walter Hickel, to join this northern circumpolar sporting and cultural event, with the goal of offering appropriate levels of competition for northern athletes who had limited access to facilities and training opportunities.

The first set of Games were staged in Yellowknife, NWT, in 1970 and was officially opened by former Prime Minister of Canada, Pierre Elliott Trudeau. The Games were a huge success with some 500 athletes competing from Alaska, Northwest Territories and Yukon. The AWG are held every two years and now include representation from Alaska, Greenland, Northern Alberta, Northwest Territories, Nunavut, Nunavik, Yamal, Sami, and Yukon.

The AWGIC and YTG Sport & Recreation support the AWG as an important element in the sport development system in the Territory. Recognizing that the Games have changed and the level of competition in some sports has grown significantly, we still believe the AWG to be at the developmental level for athletes. Despite its growth, the AWG remains true to grassroots principles established at its inception. One principle is to involve as many young athletes as possible in a quality experience through the Team Trials and the Games. The other is to provide a forum of competition for those, other than elite athletes, who enjoy competitive opportunities in the south. Fair play, access and equity are cornerstone values on which the AWGs are built, and provide the foundation for both team development leading up to the Games, and the Games themselves. The AWGs symbolize athletic competition, cultural exhibition and social interchange.

TRIALS

At the completion of the 2004 AWGs, the Sport Yukon Games Committee initiated a process to review the guidelines and regulations that govern Team Yukon Trials. Questionnaires were sent to each of the SGBs or participating sports asking for their feedback and recommendations for future trials. All of the submissions were then summarized and presented at Sport Yukon's AGM for general discussion, and recommendations were then forwarded to the Games Committee for review. The Games Committee then announced new guidelines in 2006!

<u>2010 AWG's - Team Yukon Trial Guidelines</u>

- A trials system will be used to choose the athletes and cultural participants who will attend the AWG. Trials for the 2010 AWGs are to be held between **October 12, 2009** and **January 29, 2010**.

- SGBs are allowed the flexibility of selecting a weekend(s) that best fits their sport schedule, including the option of combining the AWG trial with another event, such as a Yukon Championship. For those sports where it is appropriate to hold trials in December or January, we ask that the trials be scheduled for the earliest possible weekend to allow for various options if the trials must be postponed due to inclement weather. SGBs are expected

to schedule their trials to be as fair as possible to all Yukon athletes and are encouraged to consider hosting in rural communities.

- SGBs are responsible for all aspects of the trial and for advising Sport Yukon of trial specifics by using the **Trials Submission Form on page 11**. This information must include the name of National Coaching Certified Program Level I or Competency Based Education trained coach(es), the athlete selection process, and the appeals process in place for selection challenges. This form is due to Sport Yukon **asap**.

- All costs for the trial are the responsibility of the SGB and the host community. Each participant is charged a registration fee which is to be determined by the SGB. Trial registration fees are only to include costs associated with holding the trials. In order to help defray administration and transportation costs related to trials, Sport Yukon requires $10 from the registration fee paid by each participant. Sport Yukon will subsidize travel cost at the rate of .16 cents per km based on 4 people per vehicle. Each SGB will be asked to submit a detailed budget of what the trial fees will cover **at least three weeks before the trial is to begin.**

- **Athlete attendance at the trials is mandatory**. Exceptions to this rule will be permitted only upon review and approval by a sub-committee of the Sport Yukon Games Committee. The application form and supporting documentation required for approval are listed on page 13. Exemptions **may** be granted for the following reasons: injury; illness; Yukon school program commitments; and special family circumstances. In order for the application for exemption to be considered, it must be submitted to Sport Yukon 48 hours prior to the start of the specific sport trial. Where there are special situations making attendance impossible which could not have been anticipated, these will be considered individually by the sub-committee.

- Students attending school outside the territory must comply with all eligibility requirements and their principal residence must be in the Yukon. Full time attendance at school outside the Territory does not constitute a Yukon school programming commitment which would exempt you from the trial.

- Athletes must be Canadian Citizens or landed immigrants, 9 years of age or older, and have resided in the Yukon for at least 6 consecutive months prior to the opening day of the Games. **For the 2010 AWG, the effective date is September 6, 2009.**

- Athletes cannot qualify for an AWG team if they have been a member of a national team, or have been selected as a representative for international competition, in that same sport, within one year of the opening date of the Games.

- Athletes are free to attend as many sport trials as they wish up until the time they are named to a final sport roster.

- Within three days following a sport trial, the SGB will be asked to either submit a final roster with a list of alternates (or) a training squad to Sport Yukon.

- **If a training squad is the preferred choice, the SGB will be given an additional 4 weeks from the trial to submit their final roster**.

- All final rosters must be submitted to Sport Yukon by **February 1, 2010**

- Once each team is finalized, the athletes and coach(es) must sign off on a final roster sheet and submit it to Sport Yukon. They then become official members of Team Yukon **and are subject to the appropriate Conduct and Discipline Code for the 2010 AWG**. **Any issues regarding an athletes' standing with a school system, Sport Governing Body, or any non-lawful activity could jeopardize the athletes' eligibility to attend the Games.**

- Each SGB or appointed selection committee responsible for athlete selection at the trials must have an appeal process in place to deal with challenges to selections.

- Following the trials the SGB and coach(es) must define training plans that set out reasonable expectations for their athletes. These expectations must be seen as fair and equitable and will be discussed by both parties.

- It is important to note that Sport Yukon - Games Committee has the authority to make the final decision on athlete eligibility. A final appeal process will be available through Sport Yukon - Games Committee, where a tribunal will be set up to deal with any such appeals, if they occur.

IS YOUR COMMUNITY INTERESTED IN HOSTING AN AWG TRIAL?

When are the 2010 Arctic Winter Games Trials?

Trials are to be conducted between **October 12, 2009** and **January 29, 2010**.

It is the responsibility of each community affiliate to contact their Sport Governing Body (SGB) at an early date if they are interested in hosting a trial. A Trial Request Form is included on page 10.

Trial dates and locations are to be established by the SGB and then submitted to Sport Yukon by Friday**, October 9, 2009** using the SGB Trials Submission Form on page 11

Who can host a trial?

Any affiliate of a SGB can apply to host an Arctic Winter Games Trial, however it is the decision of each SGB to recommend the location of the trial to Sport Yukon. Over recent years community facility improvements have allowed more communities to host trials in all sports, large or small. Some sport trials have over 100 participants and the host community may be required to provide billets for athletes and coaches.

What is involved in hosting?

If you feel your community may be in a position to host an AWG Trial, please complete the Hosting Self Test on page 8 to determine whether your community meets the criteria.

HOSTING SELF TEST

Step I:

If you are a community interested in hosting a trial, you should contact the applicable SGB and its community affiliate. Please keep in mind that it takes several volunteers to organize a successful AWG Trial.

Step II:

Review the following questions:

1. Can our facilities accommodate the sport we desire to host? (The appropriate SGB should be contacted regarding any special requirements of the facility)

   Yes ___ No ___

2. Do we have a Trial Coordinator who is willing and available to coordinate the trial?

   Yes ___ No ___

   If yes, Trial Co-ordinator Name: _____Phone: _____

3. Do we have the necessary number of volunteers to form a Trials Organizing Committee?

   Yes ___ No ___

   Names of Volunteers:

   1. _____ 2. _____

   3. _____ 4. _____

   5. _____ 6. _____

4. Can our community accommodate the number of billets that would be required to host this trial?

   Yes ___ No ___

5. The maximum capacity of billets our community could handle is: _____

AFTER YOUR COMMUNITY HAS BEEN SELECTED TO HOST A TRIAL:

Step I: Design a timeline.

Step II: Establish a working committee that will work closely with the SGB to take responsibility for the following:

- Budget
- Facilities & Equipment
- Billeting
- Officials
- Media and Public Relations
- Medical
- Registration
- Scheduling
- Cultural/Social Activities *(optional)*

Transportation to Trials

In order to transport participants as efficiently as possible, Sport Yukon will coordinate the travel to communities outside Whitehorse.

A set rate for travel reimbursement will be forwarded to participants who must travel to other communities for trials. This reimbursement must be pre-authorized by Sport Yukon and will be sent to the individual after the trial(s) completion.

Cultural/Social Activities *(optional)*

The following are some ideas for cultural/social activities:

- Dances
- Common Room Activities
- Pancake Breakfasts
- Banquets

2010 AWG - TRIAL REQUEST FORM
FOR HOSTING COMMUNITIES

Name of community: _____

Sport(s) being requested: _____

Suggested trials dates: _____

Name of affiliate: _____

Maximum number of athletes/coaches we can billet: _____

Selected venue for trial: _____

Trial Coordinator: _____

Address: _____

Telephone: (h)_____(w)_____

Fax: _____

Email: _____

Other: _____

_____

_____

_____

_____

_____

_____

Please complete this form and forward it to the appropriate SGB asap

2010 AWG
SGB - TRIALS SUBMISSION FORM

SPORT: _____

DATE OF TRIAL: _____

LOCATION OF TRIAL: _____

TRIAL COORDINATOR

NAME: _____

ADDRESS: _____

PHONE: (h) _____ (w)_____

FAX: _____

EMAIL: _____

COACH(ES)

NAME: _____ _____

NCCP LEVEL: _____ _____

ADDRESS: _____ _____

_____ _____

PHONE: (h) _____ (h) _____

PHONE: (w) _____ (w) _____

FAX: _____ _____

EMAIL: _____ _____

Please attach information on your Athlete Selection Process and Appeals Process.

PRESIDENT: _____

SIGNATURE: _____

DATE: _____

Please complete form and return to Sport Yukon by October 9, 2009

2010 AWG
TRIALS EXEMPTION FORM

SPORT: _____

DATE OF TRIAL: _____

ATHLETE

NAME: _____

ADDRESS: _____

PHONE: (h) _____ (w)_____

EMAIL: _____

SIGNATURE: _____

PARENT / GUARDIAN

NAME: _____

ADDRESS: _____

PHONE: (h) _____ (w)_____

EMAIL: _____

SIGNATURE: _____

LIST REASON FOR EXEMPTION:

_____

_____

_____

_____

ADDITIONAL DOCUMENTATION required with application form:

- ☐ Letter of support from the Sport Governing Body listing the reason
- ☐ Letter of support from your school if the reason is a Yukon school programming commitment
- ☐ Physician's note if reason is due to injury or illness

Each application and additional documentation must be submitted to Sport Yukon 48 hours prior to the start of the specific sport trial, or the exemption will not be considered!

2010 ARCTIC WINTER GAMES
Sport Summary
Grande Prairie, Alberta

EVENT	CLASS	PARTICIPANTS
Arctic Sports Inuit Games	Open Male	5
	Open Female	5
	Junior Male	5
	Junior Female	5
	Coaches	2
		22
Arctic Sports Dene Games	Open Male	4
	Junior Male	4
	Junior Female	4
	Juvenile Female	4
	Coaches	2
		18
Badminton	Junior Male	2
	Junior Female	2
	Juvenile Male	2
	Juvenile Female	2
	Coaches	2
		10
Basketball	Junior Male	10
	Junior Female	10
	Coaches	2
		22
Biathlon	Ski – Junior Male	2
	Ski – Juvenile Male	2
	Ski – Junior Female	2
	Ski – Juvenile Female	2
	Coaches	2
	Snowshoe – Junior Male	3
	Ski – Juvenile Male	3
	Snowshoe – Junior Female	2
	Ski – Juvenile Female	2
	Coaches	2
		20

EVENT	CLASS	PARTICIPANTS
Cross Country Skiing	Junior Male	4
	Junior Female	4
	Juvenile Male	4
	Juvenile Female	4
	Midget Male	4
	Midget Female	4
	Coaches	3
		27
Cultural	Junior Co-ed	8
	Manager	1
		9
Curling	Junior Male	4
	Junior Female	4
	Coaches	2
		10
Dog Mushing	Junior Co-ed	2
	Juvenile Co-ed	2
	Coaches	4
		8
Figure Skating	Junior Female	8
	Coaches	2
		10
Gymnastics	Junior Female	4
	Coaches	1
		5
Hockey	Junior Women	17
	Midget	17
	Bantam	17
	Coaches	6
		57
Indoor Soccer	Junior Male	8
	Junior Female	8
	Juvenile Male	8
	Juvenile Female	8
	Intermediate Female	8
	Coaches	5
		45

EVENT	CLASS	PARTICIPANTS
Snowboarding	Junior Male	2
	Junior Female	2
	Juvenile Male	2
	Juvenile Female	2
	Coaches	2
		10
Snowshoeing	Junior Male	2
	Junior Female	2
	Juvenile Male	2
	Juvenile Female	2
	Coaches	2
		10
Speed Skating	Junior Male	4
	Junior Female	4
	Juvenile Male	4
	Juvenile Female	4
	Coaches	2
		18
Table Tennis	Junior Male	2
	Junior Female	2
	Juvenile Male	2
	Juvenile Female	2
	Coaches	2
		10
Volleyball	Junior Male	10
	Junior Female	10
	Coaches	2
		22
Wrestling	Junior Male	7
	Junior Female	5
	Coaches	2
		14
Totals	Athletes	291
	Culture	8
	Coaches/Manager	48
	Mission Staff	14
	Chaperones	-
	Contingent Total	**361**